



TO: Obstetrics and Gynecology Community

FROM: Kathleen Quinn-Leering, PhD
Executive Director, Review Committee for Obstetrics and
Gynecology

DATE: May 22, 2023

RE: Call for Resident Member: Review Committee for
Obstetrics and Gynecology

The Review Committee for Obstetrics and Gynecology is requesting nominations for its next resident member.

Qualifications of the Resident Member

A nominee must be a resident in an ACGME-accredited obstetrics and gynecology program, or a fellow in an ACGME-accredited complex family planning, female pelvic medicine and reconstructive surgery, gynecologic oncology, maternal-fetal medicine, or reproductive endocrinology and infertility program. A nominee must be able to serve a two-year term beginning July 1, 2024. The resident member must not be from the same institution as another member of the Review Committee, and no more than two Review Committee members, including the resident member, may be from the same state.

Review Committee members' institutions and states:

University of California, Irvine, California
Intermountain Health, Colorado
University of Hawaii, Hawaii
Rush University, Illinois
Henry Ford Medical Center, Michigan
Mayo Clinic, Minnesota
State of New York
Cape Fear Valley Medical Center, North Carolina
State of Texas
University of Washington, Washington

Responsibilities of the Review Committee Resident Member

The resident member participates as a full voting member in all Review Committee activities, including program review and policy discussion. The resident member is subject to the same confidentiality, conflict of interest, duality of interest, and fiduciary responsibility policies as the other members.

Time devoted to the Review Committee includes an estimated **35 hours** for program review assignments prior to each meeting (**up to 10 full reviews per meeting**), subcommittee work as assigned, prep time for each Review Committee meeting to review agenda items and related documents, and travel/attendance for each Review Committee meeting. Review Committee members must attend all Review Committee meetings.

The resident member is also a member of the ACGME Council of Review Committee Residents (CRCR). The CRCR is composed of the resident members of each Review Committee and provides valuable input and feedback to the ACGME Board of Directors about matters related to residents, graduate medical education, and accreditation.

Selection Process

The Review Committee will review nominations and forward its selection for the next resident member to the ACGME Board of Directors for approval.

To Submit a Nomination

To nominate a resident/fellow, a program director must submit a letter of recommendation. The letter must state that if chosen, the nominee will have sufficient time to review programs, attend Review Committee and CRCR meetings, and participate in activities of the Review Committee and the ACGME as expected. The resident/fellow must complete a nomination form, which can be requested from Accreditation Administrator Shellie Bardgett (sbardgett@acgme.org).

E-mail the letter of recommendation, completed nomination form, and the resident's/fellow's CV to Accreditation Administrator Shellie Bardgett (sbardgett@acgme.org) by September 1, 2023. A member of the Review Committee staff at the ACGME will confirm receipt of the nomination.

All program directors who submit nominations will be notified of the selection by email after the ACGME Board meets.

Additional Information

The Review Committee meets three times per year in February, April, and September. The February meeting is two and half days, and the April and September meetings are two days in length.

The CRCR meets twice per year, for two days, in May and September.

All meetings take place at the ACGME offices in Chicago, Illinois, and all meeting-related expenses are covered by the ACGME.

See the [ACGME](#) website for more information about the ACGME. Information specific to the Review Committee for Obstetrics and Gynecology is on the [Obstetrics and Gynecology](#) section of the ACGME website.

Contact Accreditation Administrator Shellie Bardgett with specific questions via email, sbardgett@acgme.org, or phone, 312.755.7071.

Key Dates

Nominations due:	September 1, 2023
Review Committee meeting (observing):	April 29-30, 2024
Resident member's term begins:	July 1, 2024
CRCR meeting:	September 2024
Review Committee meeting:	September 18-19, 2024
Review Committee meeting:	February 5-7, 2025
Review Committee meeting:	April 24-25, 2025
CRCR meeting:	May 2025
Review Committee meeting:	September 18-19, 2025
CRCR meeting:	September 2025
Review Committee meeting:	February 2026
Review Committee meeting:	April 2026
CRCR meeting:	May 2026
Resident member's term ends:	June 30, 2026