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**New Application:**

**Health Care Administration, Leadership, and Management**

**Institutional Review Committee**

This list describes necessary components of a complete application for the sponsoring institution-based fellowship in Health Care Administration, Leadership, and Management to be uploaded in ADS.

Uploads:

* Sponsoring Institution-Based Fellowship-Specific Application Questions
* Letter(s) of Commitment, including support for resources at participating sites with rotations of 12 weeks or more (PR I.D.1.a))
* Block Diagram
* Program Letters of Agreement
* Policy for Clinical and Educational Work Hours
* Policy for Supervision of Fellows
* Goals and Objectives
	+ *A sample of the competency-based goals and objectives for one educational experience at each educational level*
* Form for Fellow Evaluation of the Program
* Form for Faculty Evaluation of the Program
* Form for Evaluation of a Faculty Member
* Form for Evaluation of a Fellow by a Faculty Member
* Form for Multi-Source Evaluation of the Fellow
* Form for Semiannual and Final Evaluation
* Policy for Resident/Fellow and Faculty Well-Being

 For questions regarding the required uploads or the application process, please contact irc@acgme.org.